

**Code of Conduct
2020-2021 Academic Year**

- At New Hope Camp and Conference Center we are committed to ensuring that every child has a successful afterschool experience. Children who exhibit inappropriate behavior cause our staff's attention to be diverted to a child, instead of focusing on the fun, care and well-being of the entire group.
- Our policy is that any child that exhibits inappropriate behavior we will have a private conversation with the child to review expectations. If behavior continues, we will have a one on one discussion with the child followed by a 'time-out'. The parent will be notified at pick up if this happens.
- The Afterschool Program Director will contact parents to discuss any ongoing behavioral problems. If a student consistently demonstrates inappropriate behavior he/she will be sent home from afterschool at the discretion of the Afterschool Program Director. If a child continues with inappropriate behavior a meeting will be scheduled with the parents to determine the enrollment of the student.
- Inappropriate behavior can include but is not limited to, repeated non-cooperation, vandalism, bullying, bad bus behavior and destruction of property or repeated bad language.
- If a parent is required to pick up their child(ren) early based on behavior problems, they will sit with a counselor until parents have arrived for pick them up. It is expected that a parent arrive within 30 minutes of notification. Early dismissal from afterschool will not warrant the refund of fees.
- Children must be respectful of our property which includes but is not limited to afterschool supplies, dining facilities, and the bathroom. Facilities must be used for the intention that they were built for and not as a recreational facility. Any willful damage of property will incur a fine based on the damage that has been done and the parent will be notified.
- Good bus behavior is imperative to help keep everyone safe. Children must stay seated and keep their voices at an appropriate level. Children, who continue to stand up on the bus, take off their seat belts or are loud and disruptive will be given assigned seats at the front of the bus. If this behavior continues a warning will be given and parents are required to have a meeting with Afterschool Program Director about child's behavior on bus.
- There are certain instances which will be determined as grounds for immediate dismissal. These include but are not limited to choking, fighting or violent behavior, running away from afterschool and staff, or any action that could threaten or pose a direct threat to the physical or emotional safety of the child, other children or staff.
- We have a Zero Tolerance Bullying policy. If there is any bullying parents will be notified immediately. If it continues, parents will be asked to immediately to pick up their child(ren). Any incidents after that and parents and camper will sit down for a meeting with the Afterschool Program Director.

We appreciate the trust you invest in our staff and programs to care for your children.

I have read and understood the policy. I have reviewed this information with my child(ren) and they understand the expectations as a student of the Afterschool Program.

Parent Signature

Date

Parent Printed Name

Child's Signature

Date

Child's Printed Name

Please initial beside each point listed

Signed and initialed document must be completed prior to the first day of afterschool